Election committee for the student committee elections
a.d. University of Applied Sciences Bremen
c/o AStA Hochschule Bremen
Neustadtswall 30
Raum M07
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Bremen, 18.10.2024

To
the Students of the
University of Applied Sciences Bremen

Election notice for the election of the Student Council and the student councils for the 2025/2026 term of office

Dear students,

At its last meeting, the Election Committee decided and scheduled the elections for the Student Council (SR) and the student councils (FS). The elections will take place on the **15th & 16th of January 2025**.

Election proposals for the above-mentioned committees can be submitted to the election committee, the AStA or the committee representative from 7 October 2024 **until 11 December 2024 - 12:00 noon** (see page 4 for addresses). It is possible to submit election proposals via email.

Forms for submitting **election proposals** are available on the websites of the AStA (www.asta-hsb.de/wahlen2025) and the student councils (www.fachschaften-hsb.de/wahlen2025), as well as in the AStA office and from the committee representative.

Informally submitted election proposals must include the following:

- Indication of the committee for which the election proposal is to apply
- (if applicable, name of the list for which the candidate is standing),
- Surname, first name, address and matriculation number,
- Subject and semester of study,
- Telephone number and e-mail address,
- Signature.

In case fewer nominations with candidates have been received for a committee by 11 December 2024 than there are seats to be allocated, **the deadline for submitting** nominations for the respective committee is automatically **extended to 18 December 2024 - 12:00 noon.**

The active and passive right to vote is available to all enrolled students who are registered in the registered in the electoral roll.

The voters' register can be viewed from **4 November 2024** at the **Enrolment and Examination Office** at Neustadtswall. Objections to the register can be made within one week, until **11 November 2024 - 14:00**, via email to the election committee. On **08.01.2025 - 12:00 noon** the electoral register will be closed.

Voting by **postal vote is possible**. The relevant documents can be obtained from the election committee via email or post between **18th November 2024** and **8th January 2025**. A form for applying for postal voting documents is available on the above-mentioned pages. The postal voting documents must be received by the election committee by the **16.01.2025 - 16:00.** It the postal voting documents **cannot** be submitted via email.

Voting in person is possible on election days between **10:00 - 16:00**.

The polling stations are at the following locations:

Location	Room
Werderstraße	Foyer B-Building
Neustadtswall	Cafeteria / Infopoint
ZIMT	031 (Ground Floor / Library)

You can vote at all polling stations. A **valid student ID card** or other official photo ID must be presented to vote.

Mandates to be allocated

Committee	Mandates to be allocated
Student Council (SR)	25
FS 1 (Economics)	5
FS 2 (Construction, Architecture and Environment)	5
FS 3 (Social Sciences)	5
FS 4 (Electrical Engineering and Computer Science)	5
FS 5 (Nature & Technology)	5

We ask students to note the following schedule for the elections. The schedule was drawn up by the Election Committee on the basis of the provisions of the election regulations (§ 19 - 36 WahlO).

Schedule of dates

Wed.,	23.10.2024	Publication of the election notice Acceptance of election proposals
Mon.,	04.11.2024	Start of inspection of the voters' register Start of the objection period against the voters' register
Mon.,	11.11.2024 – 14:00	End of the objection period against the voters' register
Mon.,	18.11.2024	Start of the application for postal voting
Wed.,	**11.12.2024 – 12:00 noon**	**End of the deadline for submitting election proposals**
Wed.,	11.12.2024 – from 12:00 noon	Publication of the submitted election proposals
Wed.,	**18.12.2024 – 12:00 noon**	**End of the grace period for submitting election proposals**
Wed.,	18.12.2024 – from 12:00 noon	Publication of the election proposals
Fri.,	20.12.2024 – 14:00	End of the objection period against the nominations
Wed.,	08.01.2025 – 12:00 noon	Closure of the electoral roll
Wed.,	08.01.2025	Last application for postal voting
Wed.,	**15.01.2025 – 10:00 – 16:00**	**First election day**
Thu.,	**16.01.2025 – 10:00 – 16:00**	**Second election day**
Thu.,	16.01.2025 – from 16:30	University public counting of votes (in the office of the AStA, Neustadtswall 30, room M07)
Fri.,	17.01.2025 – 14:00	Publication of the provisional election results
Wed.,	22.01.2025 – 14:00	End of the objection period against the election results
Thu.,	23.01.2025 – from 14:00	Publication of the final election results

If you have any questions about the student committees, you can contact the committee representative or the AStA.

When running for office, please bear in mind that the term of office begins on 01.04.2025 and ends on 31.03.2026. In the interest of successful committee work, it would certainly be helpful if you are not already in the process of completing your studies or in a semester abroad or internship.

Make use of your active and passive right to vote.

We look forward to your candidacies and votes.

Best Regards

Chairperson of the Election Committee

Further information / election procedure

1. The electoral roll can be viewed from 4th November 2024 at the Enrolment and Examination Office at Neustadtswall. Any objections must be addressed directly to the election committee.
2. The electoral roll contains a list of all students who are legally entitled to vote and therefore all students who can stand for election. ***If you are not on this roll, you unfortunately cannot stand for election.***
3. In order to meet the deadlines stated in the election notice and in the schedule, it is necessary to submit/apply to the following offices of the AStA, the committee representative or to a member of the election committee. It is possible to send e-mails to ensure that deadlines are met.
4. Postal voting is generally possible if the election documents are requested from the election committee in good time and then sent to the election committee by 16th January 2025 - 16:00 (please note the enclosed instructions).

List of contact persons / possibility to submit nominations:		
Election Committee for the student committee elections	**Office hours:** By agreement **Postal address:** AStA Hochschule Bremen z.Hd. Wahlausschuss Neustadtswall 30 / Raum M07 28199 Bremen	**E-Mail:** wahlausschuss@hs-bremen.de Phone: +49 421 5905-3643
General Student Committee (AStA)	**Office hours:** (see: asta-hsb.de) **Postal address:** Neustadtswall 30 / Raum M07	**E-Mail:** asta@hs-bremen.de Phone: +49 421 5905-3643
Officer for student committees Marc Renken	**Office hours:** (see: asta-hsb.de) **Postal address:** Neustadtswall 30 / Raum M05 Werderstraße 73 / Raum B28 28199 Bremen	**E-Mail:** gremien@hs-bremen.de Phone: +49 421 5905-3642